

Privacy Statement for Alumni, Donors and Supporters

The Cothill Trust is proud of the many alumni who have attended and shaped its schools and who now make up its wider community. The Trust is also extremely grateful to school donors and supporters, a group made up of both alumni and those who are linked to the Trust's schools in other ways. The Trust seeks to enable its schools to maintain and develop lifelong relationships with their alumni, donors and supporters.

The Trust is a charity, and its schools are committed to maintaining your trust and confidence in relation to your privacy. The overarching purpose of collecting and processing your data is to provide you with the best possible experience of being an alumnus, alumna, donor or supporter of one of the Trust's schools. It also enables the Trust's schools to ensure that any approaches they may make to ask for your support – whether voluntary or financial - of their alumni relations or fundraising goals, are respectful and relevant to you.

Each school will be transparent about the data that they are collecting about you, where it comes from, how they use the information and the choices you can make in relation to the use of your data.

The Trust works closely with all its schools to ensure that policies around data privacy are aligned and that privacy notices provide clarity for alumni, donors and supporters. Each school publishes its own privacy notice on their website, including for alumni relations, donors and supporters.

This privacy statement should be read in conjunction with the relevant school's privacy notice. Please visit your school's website to view its own privacy notice for alumni, donors and supporters.

Who we are

For the purposes of the Data Protection Act 2018 (DPA) and the General Data Protection Regulation (GDPR, which came into force in May 2018), the Trust is the 'data controller' of data about alumni, donors and supporters across all of its schools. The data itself will be 'processed' by each school within the Trust according to your relationship with the school (alumni, donor, supporter) and strictly in accordance with the DPA and GDPR. The Trust has a full Data Protection statement which is available separately on its website www.cothilltrust.org.

The Trust is also registered with the Fundraising Regulator, and where communications relate to fundraising will ensure that its schools comply with best practice and the Fundraising Promise (<https://www.fundraisingregulator.org.uk/code/fundraising-promise>).

If you have any questions about this privacy statement or about how our schools are using your data, please contact the Trust Compliance Lead using the contact details set out below, or the named contact given in the relevant school's privacy notice. The Trust's postal address is:

Cothill Trust
7 Cothill
Abingdon
Oxon, OX13 6JN
Registered Company No. 961616
Registered Charity No. 309639

The Compliance Lead for the Trust is Jo Fitzroy-Ezzy (Director of Marketing and Communications) and she be contacted at the address set out above or as follows:

Email: compliance@cothilltrust.org
Tel: 01865 390720
www.cothilltrust.org

If at any time you are not happy with how we are processing your personal information then you may raise the issue with the Compliance Lead named above and, if you are not happy with the outcome you may raise a complaint with the Information Commissioner's Office.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number.

Future Changes

This Privacy Statement may be updated from time to time in order to reflect changes in the data that we process and how such data is processed. Where there has been a significant update we will ensure alumni, donors and supporters are notified of the change via our website and other communications channels

Last updated – 8 March 2019